

Career Communications Group's

Employee Nomination Package



ABOUT THE AWARDS

Since 1986, these awards have served as tools for employers to recognize outstanding achievement by African Americans, Latinos, Asians, Native Americans, and women in companies across America. Hundreds of government and Fortune 500 employers have used the Career Communications Group employee recognition programs to recognize employees and to enhance their internal retention and recruitment efforts. Our award programs honor innovators who demonstrate excellence in science, engineering, or technology, leadership in their workplaces and communities, outstanding work as role models and mentors, and commitment to recruiting and retaining minorities in the nation's science and technology enterprises.

NOMINATION DEADLINES

April 30, 2008 — National Women of Color STEM Conference (NWOC)

June 30, 2008 — Emerald Honors (EH)

August 29, 2008 — National BEYA STEM Global Competitiveness Conference (BEYA)

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Career Communications Group Inc. | 729 E. Pratt Street | 5th Floor | Baltimore, MD 21202
Phone 410/244-7101 | Fax: 410/752-1834 | www.ccmag.com

Celebrating diversity. Committed to e-quality.

CONFERENCE AWARD CATEGORIES

PROFESSIONAL ACHIEVEMENT – BEYA, NWOC, EH

A highly experienced professional past the midpoint of his or her career, this nominee has made significant achievements in an engineering, science, or technology field in industry or government. The specific degree earned is less relevant than the significance of the work and the nominee's achievements as a role model and leader for other minorities in the field.

CAREER ACHIEVEMENT – BEYA, NWOC, EH

A person at the midpoint of his or her career or beyond, but not close to retirement age, this nominee has made significant achievements in an engineering, science, or technology field in industry or government. The panel looks at the body of work of the nominee, the broad social and economic impact of the career, and the nominee's performance as a role model and mentor for minorities in technology.

OUTSTANDING TECHNICAL CONTRIBUTION – BEYA

Employee has designed, managed, developed, or assisted in the development of a product, service, system, or intellectual property in the field of technology. The nominee's work is the prime consideration, regardless of title or degrees earned. The panel is looking for broad impact and high value to society as a whole.

EDUCATIONAL LEADERSHIP – BEYA, NWOC

This category contains three subcategories:

- Corporate Promotion of Education
- College-Level Promotion of Education
- K-12 Promotion of Education

Candidates for this award work to promote minority educational advancement in science, engineering, or technology.

COMMUNITY SERVICE – BEYA, NWOC

This nominee has demonstrated leadership in the minority technology or science community through volunteer work, contributions, and other activities that are not included in his or her job.

STUDENT LEADERSHIP – BEYA, EH, NWOC

This award goes to a student who has demonstrated leadership in science, engineering, and technology through personal accomplishments and developments, and who has excelled in technology or science. Undergraduate and graduate student nominees will be considered separately.

GEM STUDENT LEADERSHIP/GEM OUTSTANDING YOUNG ALUMNUS – BEYA, EH

Nominees are recipients of GEM fellowships from the National Consortium for Graduate Degrees for Minorities in Engineering and Science Inc. These nominees have demonstrated excellence in their work as graduate or postgraduate students or have carried their status as outstanding achievers into the professional ranks.

MOST PROMISING ENGINEER OR SCIENTIST – BEYA, EH

A nominee must be an engineer or scientist in the early years of his or her career who demonstrates tremendous potential for future technical contributions.

TECHNICAL SALES AND MARKETING – BEYA

This award goes to a person who has both technical expertise and marketing skills in a high-level position. The award recipient not only sells the products of cutting-edge technology, but also participates in the development of product lines and marketing plans on a national or even international scale.

AFFIRMATIVE ACTION – BEYA, EH

This employee has demonstrated efforts to promote affirmative action in his or her organization or small business through advancement in education, job promotion, small business development, and community activities. Successful candidates may lead small business purchasing and support small business development and human resource initiatives.

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CONFERENCE AWARD CATEGORIES *cont.*

ENTREPRENEUR – BEYA, EH

This nominee owns 50 percent or more of a thriving, minority-owned scientific, engineering, or technical company, or a significant percentage of a majority firm, with strong financial growth and more than 10 employees.

SENIOR INVESTIGATOR – EH

The candidate works in research and development and is a consistent leader in advancing basic science knowledge or discovering, developing, and implementing entirely new technologies. The effects of this person's work radiate out into the product line, changing the way we live and work.

SENIOR TECHNOLOGY FELLOW – EH

The candidate for this award works in R&D and translates basic science discoveries into inventions. This winner dreams up new devices and processes using the research labs' discoveries and leads R&D teams.

CORPORATE RESPONSIBILITY – NWOC

This nominee is an innovator in the delivery of benefits to under-represented communities through corporate largess. This candidate bolsters the corporate resolve to move mountains on behalf of community improvement. Through her work, her corporation makes major commitments to provide technology tools and educational services for minority youth and adults and to put budgetary backbone into community development efforts.

MANAGERIAL LEADERSHIP – NWOC

This honor goes to a person whose accomplishments in leading and managing a laboratory, a company, or a significant part of a technology enterprise make her a standout. The committee is looking for a person whose career choices go beyond what are considered traditional roles for women.

NEW MEDIA/IT LEADERSHIP – NWOC

This nominee is a person working in Internet media who has a driving role in either the development of new technology or the management of technical facilities.

TECHNICAL INNOVATION – NWOC

This nominee invents a new product, device, or process; leads technology development teams; or develops new ways to use the product or process. She also serves as a stereotype-breaking role model for women in technology.

RESEARCH LEADERSHIP – NWOC, EH

This woman works in research and development and is a consistent leader in discovering, developing, and implementing new technologies. Her effects radiate out into the product line, changing the way people live and work.

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Each nomination package should also include the following items in uniform order. Faxed copies of nomination packages are not acceptable and will be returned to the nominator.

ALL AWARDS REQUIRE:

- Nomination form (type or print legibly)
- Current biography or résumé
- Recent color photograph. Acceptable formats include the following:
 1. Color photographs—maximum size 8"x10"; minimum size 5"x7".
 2. Black and white photographs—maximum size 8"x10"; minimum size 5"x7".
 3. Color 35-mm slides.

4. Digital photographs—**High resolution only. Minimum 300 dpi resolution.** EPS, JPEG, or TIFF format. Minimum size 5"x7". **Please do not send photos in Microsoft Word or in PowerPoint.** Save files as "firstname_lastname.filetype," such as "John_Smith.jpg." **Please do not send inkjet printouts of photos.**

ADDITIONAL ITEMS REQUIRED FOR CONFERENCE AWARDS ONLY

- Cover Letter
- Reason for nomination (one- or two-page document)
- Full job description or curriculum vitae
- Organizational chart
- Papers and articles by and about the nominee
- Letters of recommendation
- Other significant supporting materials (*e.g.* patents or awards)



Career Communications Group's

Employee Nomination Application

Please write legibly and clearly. Names/titles will be published as is.

NOMINATOR INFORMATION

Nominator's Name: Mr./Ms. _____

Title _____

Employer _____

Address _____

City _____ State _____ ZIP _____

Telephone _____ Fax _____

E-mail _____

Signature _____

I am personally acquainted with the nominee. I hereby endorse the nomination.

NOMINEE INFORMATION

Nominee's Name: Mr./Ms. _____

Title _____

Award Nomination Category _____

Employer _____

Business Address _____

City _____ State _____ ZIP _____

Business Telephone _____ Fax _____

E-mail _____

Principal Job Function _____

Years of Professional Experience _____

Organizations to which nominee belongs _____

Home Address _____

City _____ State _____ ZIP _____

Home Telephone _____ Fax _____

Please forward completed nomination form to the address below.

NOMINATION DEADLINES: April 30, 2008 — NWOC | June 30, 2008 — (EH) | August 29, 2008 — (BEYA)



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